

**MINUTES OF LANDSCAPE/AQUASCAPE/FACILITIES COMMITTEE MEETING
CORY LAKES COMMUNITY DEVELOPMENT DISTRICT**

The Landscape/Aquascape/Facilities Committee meeting was held on Tuesday, January 14, 2014 at 10 a.m. at the Beach Club, 10441 Cory Lake Drive, Tampa, Florida.

Present were: Frank James (Facilities Manager), Mylitta Butler, Rich Carpenter (LAF Chair), Dennis DiGiacomo, Jeanne Mairn, Fred Pollicina, Stephanie Squires.

First Order of Business: **Call to Order: Attendance**

The meeting was convened at 10:00 a.m.

Second Order of Business: **Landscape**

1. Mark Grover, LMP representative, along with Steve Small, on-side coordinator, gave a brief presentation regarding setting up better communications between LAF and LMP. He asked for recommendations, comments and concerns. Rich mentioned that LMP was expected to take ownership of the landscape to the point where not only would trimming, mowing and fertilization be done to satisfaction, but that any trash would be picked up. Rich mentioned that it was unacceptable for trash to be sitting in several areas for over two weeks. Also, LAF was looking for LMP to partner with the committee to make suggestions to improving the landscaping. Mark mentioned that it was their commitment, as it is the LAF committee goal to make the landscape in the community outstanding. He stated that instead of the 3 staff previously working the landscape that LMP now has 5 full time staff on site.
2. Discussion of the landscaping along the Cross Creek entrance ensued, and it was noted how sporadic the flowers and azaleas were on both sides of the roadway entrance. LAF gave LMP the go ahead to present plans at the next meeting for upgrading that section of landscape.
3. Rich mentioned that in the past the palms along the Morris Bridge center island were lighted by spots in the past. Frank was to look into whether the lighting is there but not reconnected after the holiday decorations were taken down, or whether new lighting needs to be installed. He'll make a report at the next meeting for lighting 6 -- 8 of the palms.
4. Frank reported that the power washing of the Cross Creek and Morris Bridge sidewalks has recently been completed, but that he was spraying to rid the sidewalk of rust stains.
5. Frank reported that the landscaping of the islands and the front of the Beach Club has been completed, except for the installation of an edging to keep the rocks from the grass at the front of the Beach Club.
6. Frank was asked to call Arbor Greene to have them power wash the Cory Lake side of the white border fence at the Cross Creek entrance.
7. Mylitta asked if in the future we'd look at planting a screening of some sort to hide the view of the white fencing. This would need to be a budgeted item for the next budget cycle.
8. Frank reported that the grass installation on Cory Lake Drive in the area of the lake view has been held delayed because it is in an area that needs irrigation. He said that we have the budget for installing irrigation and has made application for the required water meters. Once the meters and appropriate irrigation is installed, then the grass would be installed. The committee unanimously asked that in the meantime some mulch be applied to the area, and that the one lone rose plant be transplanted.

9. Frank reported that the well on Morris Bridge was pumping sand, and thus a new well was being drilled deeper in order to supply the water for the Morris Bridge road irrigation.
10. Rich asked Frank to look into the correct use of the cement structures and the piping therein that allows water into the lake to see whether they are working as designed and constructed, as it appears that no water is presently coming through those structures at the present time. Frank will check with the contractor/engineer to see whether the structures are working properly.

Second Order of Business: Aquascape

1. Frank reported that the lake lettuce is being treated monthly, except that no treatment is done in December. Thus there may be some growing lake lettuce which will be treated in January.
2. Frank reported that he has begun removing the black plastic sediment fencing from behind the cement water structures, and he'll continue the removal as the fencing and stakes become accessible.

Third Order of Business: Facilities

Gates:

1. Frank reported that the new gate security system is in the works, but that no time frame for the install has been given by the company doing the installing.
2. Frank reported that he's attempted the cleaning of the monument lights, but that even after the cleaning because the glass is fogged, they don't look any brighter. Mylitta asked him to get her a total number of lights and sizes, and she would contact her suppliers to get pricing for replacing them. We have \$7,500 budgeted for these lights.

Beach Club:

3. Frank reported that the rugs have been cleaned professionally and to satisfaction.

Recreation Areas:

1. The contract with Blue Waters Decor for the decoration of the pool house has not yet been finalized. Mylitta is waiting for a bit more clarification from both Tanya and Greg.
2. Rich showed photos of the pool construction progress. The digging of the pool was being done as we met.
3. Frank is awaiting the three proposals to repair the fencing at the ends of the skate park. He'll then choose one to complete the repair.
4. Rich brought up that we might want to start looking for a pool maintenance contractor to have ready when the pool opens. Frank was instructed to see who other (for instance, Heritage Isles, Seven Oaks, etc.) communities use and to get proposals for our next meeting.
5. Rich asked the committee to begin thinking of the replacement of the playground equipment. Discussion ensued as to whether the playground ought to be moved to the other side of the street or whether it should be outside the pool area. Playground equipment will be a major topic of discussion at our February meeting.
6. Mylitta asked whether we should also be thinking about a food vendor so that when the pool opens, we have a service to provide. This, too, will be a major topic of the next meeting.

Fourth Order of Business: Old Business

1. Frank reported that he will ask 2 other companies who provide Christmas decorations to give presentations and proposals at our February meeting. LAF is looking to see what other ideas

companies have for our entrances. Also, Mylitta brought up that we may want to think in the future about purchasing the lights and then hiring out only the install. That way, we'd be able to build over the years the amount of lighting we have available for decorations.

Fifth Order of Business: Other items

1. OLM report for January - LMP Score 92%
2. Rich gave a PowerPoint presentation of our Cross Creek entrance as well as the entrances at Hunter's Green and Arbor Greene. Both of the other community entrances use minimal signage and thus have much more clear and understandable signage at their entrances. Whereas, we at Cory Lake have multiple signs giving varying directions at our entrances and exits. After much discussion, on a motion by Dennis and second by Mylitta, the committee voted unanimously to remove the signage considered unnecessary and confusing. The committee agreed that removing the signage would be an improvement in keeping with being an upscale community and put an emphasis on the few remaining signs.
3. After discussion of needing an RFP for the upcoming landscape contract, the committee voted unanimously to hire OLM to prepare both the RFP and contract as well as hold a formal bid process including pre-bid meeting, receipt of bids, verification of bids, evaluation of bids and a summary packet for LAF to make its decision on contractor. Rich will present this request to the CDD Board at its next meeting.
4. Discussion ensued regarding the light pole banners that need either replacement due to weathering or removal. Although \$7,500 has been budgeted for such replacement, on a motion by Jeanne and second by Dennis, the committee voted unanimously to have the banners and entire brackets removed from the light poles.

Sixth Order of Business: Adjournment

12:18 p.m.

ACCEPTED BY THE BOARD OF SUPERVISORS AT THEIR MEETING HELD ON 19 DAY OF Feb. 2014.



Judith Beck, Chairperson
Cory Lakes Community Development District

ATTEST:



~~John Daugirda, Secretary~~ JEAN M TRUGG, ASSISTANT SEC.
Cory Lakes Community Development District

Committee: CORY LAKES COMMUNITY DEVELOPMENT DISTRICT
LANDSCAPE/AQUASCAPE/FACILITIES COMMITTEE

Date of Meeting: Tuesday, January 14, 2014

Time: 10:00 a.m.

Location: Cory Lakes Beach Club, 10441 Cory Lake Drive, Tampa, Florida

Agenda

Landscape

LMP – Mark Grover, representative to speak

Entrances

1. MB entrance – lighting of trees along median
2. CC entrance
 1. Cleaning of sidewalks -- update
 2. Cleaning of mildew on fence along entrance
 3. Relocation of flowers and fill-in planting of the hedgerows
 4. Replacement of missing plants around trees bordering sidewalk

Beach Club/Beach Area

Trees/Bushes/Flowers/Turf

1. Grass installation on CL Drive at lake view area – update
2. Mulch - update

Irrigation

1. Well driller on Morris Bridge ?

Aquascape

Lake

1. Treatment of lake lettuce

Ponds

Wetlands

1. Removal of black sediment fencing behind sump areas

Fountains

Facilities

Gates/Entrances/Gate houses

1. New security system installation -- update
2. Cleaning and repair of monument lights

Beach Club

1. Cleaning of rugs - update

Recreation Areas

1. Contract with Blue Water Decor -- update
2. Pool progress -- update
3. Repair of end fencing on skate park
4. Pool maintenance contract
5. Replacement of playground at Beach Club

Old Business

1. Christmas lighting – ideas and proposals from other companies
2. Repair/replacement of electrical boxes on repaired sidewalks - update

Other Items

1. OLM report
2. Options for signage at entrances -- remove present signage and replace with monuments
3. Landscape contract RFP
4. Remove or replace banners on lamp posts

Adjournment/Continuance

**Notice of Landscape-Aquascape-Facilities Meeting
Cory Lakes Community Development District**

NOTICE

The Landscape-Aquascape-Facilities (LAF) Committee of the Cory Lakes Community Development District will be holding a meeting on Tuesday, January 14, 2014 at 10:00 a.m. at the Cory Lakes Beach Club, 10441 Cory Lakes Drive, Tampa, Florida.

The meeting is open to the public and will be conducted in accordance with the provisions of Florida Law. The committee meeting may be continued to a date, time and place to be specified on the record at the meeting.

One or more supervisors of the Board of Supervisors of the Cory Lakes Community Development District may be in attendance.

John Daugirda, District Manager