

CORY LAKES CDD
May 19, 2016
Board of Supervisors Staff Directives

Facilities Manager

- Obtain estimate from Brick Paving Systems for a speed hump on Cory Lake Drive in front of pool. Provide at Sunshine Board.
- Provide Welcome Package to new residents when obtaining bar codes.
- Obtain quotes to power wash monuments and pavers and re-sanding roadways. Provide at Sunshine Board.
- Provide a proposal to treat areas affected by the hydraulic spill.
- Obtain proposals from Ciotech and BNI to handle wiring issues at the Gatehouse.
- Ask LMP to trim Palm Trees next to the base of the pool slide.
- Mark propped up brick pavers.
- Draft a letter to residents regarding excessive speeding, provide to Mr. Adams for review of content and present to Sunshine Board.
- Put pressure on LMP to improve performance.
- Ask LMP about Canna Lilies on Cross Creek.
- Notice in *The Islander* that someone is at the Beach Club until 9:00 p.m. on Tuesdays and Thursday to answer phones, process bar codes and fingerprinting.
- Follow up with County transportation services regarding school bus leaking oil on Cory Lake Drive main circle.

Office Manager

- Send out e-blast and publish in *The Islander* about additional pool staff for summer.

District Engineer

- Provide pictures, design plan and cost estimates for reconstructing the drainage structures.
- Speak with County/City regarding Morris Bridge Road traffic plan.
- Contact Ms. Carrie Bercan and the City regarding the café license. Provide an update at Sunshine Board.
- Provide sidewalk schematic at Sunshine Board.

District Manager

- Obtain a proposal from an expert to perform noise study for playground. If the cost is less than \$750, proceed. If not, report to Board at next Sunshine Board.
- Change agreement to reflect charging *Dash of Salt N Pepper* \$150 per month until \$5,000 in revenue is generated, provide a term from 6/1/16 to 9/30/17 and operating hours of Monday-Sunday, closed on Tuesday.
- Look into affixing a security camera to the speed board. If not possible, see what Envera offers.
- Hire a temporary part-time employee for the Beach Club on Tuesday and Thursday from 1:00 p.m. to 5:00 p.m.
- In the budget, change “Street Sweeping” to “Street Cleaning”.
- Send an email to M/I Homes, offering \$70,000 for the acquisition of 10741 Cory Lake Drive.
- Provide link of Supervisor of Elections website to Board.
- Obtain proposals from engineering companies.
- See if food truck attending paper shredding event on Saturday is interested in running their food truck during the summer, on weekends.