

**MINUTES OF LANDSCAPE/AQUASCAPE/FACILITIES COMMITTEE MEETING
CORY LAKES COMMUNITY DEVELOPMENT DISTRICT**

The Landscape/Aquascape/Facilities Committee meeting was held on Friday, April 1, 2016 at 10:30 a.m. at the Beach Club, 10441 Cory Lake Drive, Tampa, Florida.

Present were: Mylitta Butler, Rich Carpenter (Chair), Linda Foster, Joyce Hepscher (CDD Board Supervisor) and Stephanie Squires.

First Order of Business: **Call to Order: Attendance**

1. The meeting was convened at 10:41 a.m.

Second Order of Business: **Landscape**

2. Discussion regarding how nice the playground landscape looked moved to how dirty the edge of the lake looked in comparison. On motion by Mylitta and second by Linda, the committee voted unanimously to recommend to the CDD Board to have the weeds and trash cleaned up along the lake edge by the playground/pool area.
3. Rich mentioned that in several areas the grass maintained by LMP is disappearing while in its place weeds are growing. He noted in particular the area between the lake edge and the sidewalk along the rose bed on Cory Lake Drive and the area around the pocket park with the swings. In both of these grassy areas, weeds are more prevalent than the grass itself. On motion by Linda and second by Stephanie, the committee approved unanimously to recommend to the Board to have the grasses treated with weed killer in order to allow the grass to fill in and grow and be free of weeds.
4. Rich showed photos of the two new storage sheds and mentioned that we had requested and Frank James, former facilities manager, had requisitioned one larger building. Rich pointed this out because he was concerned that ordering and storing holiday decorations in these units may cause their deterioration. The committee decided that it is what it is, and to move forward with the ordering of decorations.
5. Mylitta and Linda gave a presentation of their meeting with Valerie Romas of Romas Design regarding the holiday decorations. They walked both entrances and around the Beach Club in order to put together their goal and vision for the decorations. The goal is to have decorations that are visible both day and night. The vision is to have the decorations present an elegance. The color scheme is to be red and gold. They presented the following ideas for the Beach Club. Lighted decorated garland would be placed along the railing at the back of the Beach Club. A tall lighted decorated tree would be placed in the entrance breezeway walkway. The canopy posts on both sides would be adorned with lighted and decorated wreaths. A blanket of lights would be placed on the surrounding plantings. The two large palm trees to each side of the entryway would be decorated with lights. The Morris Bridge gate area would have the following plan for decoration. The sconce lights would be decorated with lighted and decorated teardrop garlands. The gates themselves would have decorated garland. A decorated and lighted tree would be positioned behind the gate house with poinsettia plants surrounding the bottom. A cluster of three lighted and decorated trees would be positioned in front of the gate house. At the entrance from Morris Bridge, the light poles would have decorated and lighted garland wrapping, and the sconces on the monument will have the lighted and decorated teardrop wreaths. Where the Morris Bridge entrance intersects with Cory Lake Drive, the four palm trees to the sides of the monument sign would be decorated with garland and lights. The Cross Creek entrance will get a similar treatment. The tower

will have a decoration bell inside at the top. At the bottom, a lighted and decorated tree will sit inside the tower. Teardrop wreaths will hang from the ledges. The two cedar trees to either side of the Cory Lake Isles sign will be decorated and lighted. A netting of lights will be placed on the landscaping on both the left and the right of the entrance. The light pole in the entrance island will be decorated with lighted garland. Teardrop wreaths will be hung under the sconce lights on the pillars. The 17 light poles down the entrance to the gate house will be decorated with garland and lights. The tree in the island just in front of the gate house will be decorated with lights. The base of the fountain will be decorated with poinsettias. The back of the gate house will have 2 lighted and decorated wreaths. Where the Cross Creek entrance and Cory Lake Drive intersect, the island will be decorated with a lighted and decorated tree with poinsettias surrounding. The trees behind the Cory Lake Drive sign across the intersection will be lighted. The plans listed above with the decorated garland, the decorated light poles, the decorated trees and wreaths, etc. allow for visible daytime decoration, and at night, lighted decoration.

6. Linda and Mylitta presented a budget for the purchase and installation of the decorations and lighting. The first year budget will be more expensive. The reason for the expense is that once all the individual decorations, lighting, extension cords and connectors have been purchased, there will be many hours of labor putting the decorations together by the team of 6 workers. After the first year, with the decorations created, they can be carefully uninstalled and stored for future use. The first year installation labor was quoted at \$12,760. The quote for all the materials is \$15,000. The Board had allocated \$10,000 toward the purchase of decorations in this year's budget. The holiday lighting budget for last year was \$17,000, and that was for everything rented. By purchasing \$15,000 of decorations, the community will have them for use in the future, and any other funds can be used to add to the decoration within the community, for instance, decoration of all the light poles at each isles entrance. On motion by Stephanie and second by Linda, the committee voted unanimously to recommend to the Board the hiring of Valerie Romas for the decoration of the community with the above detailed decorations being created and installed and uninstalled for storage.
7. The committee began preliminary discussion of budget items for the 2017 year budget. Suggestions included: \$60,000 for the installation of a volleyball court, \$60,000 for the installation of awnings to the back of the Beach Club, \$25,000 for the purchase of furniture for the back of the Beach Club, \$5,000 for soccer goals, \$15,000 for landscape improvements to common areas in Capri Isle, \$100,000 for cleaning and re-sanding streets, \$50,000 for cleaning sidewalks, storm drains and gutters, \$20,000 for holiday lighting, \$10,000 for holiday decor. Rich asked the members to look through the budget to see whether any increases in maintenance items were warranted for the coming year. He'll send a copy of the landscape/facilities budget to each member. At the next meeting the members should work to final the budget requests.
8. Rich reported on his notes from the Board meeting held on March 17 as follows:
9. Carrie gave her resignation to be effective on March 29.
10. The Board discussed and requested pricing for a sidewalk connecting the west side of Capri Isle from the mailbox area to Cory Lake Drive.
11. The Board approved funds for iron mitigation for all the wells to stop the red iron deposits on roads, sidewalks and monuments.
12. The Board approved a gate arm to be installed inside the exit gate at Morris Bridge for use with the virtual guard to stop entry through the exit.
13. The Board approved funds to regulate the gates at the resident entrance at Morris Bridge. The iron gates will close in addition to the gate arm to provide additional security.
14. The Board discussed purchasing soccer goals and installing a volleyball court, but decided to wait for their survey results to be completed.

15. The Board discussed purchasing the MI Homes lot directly across from the Cross Creek entrance road appraised at \$80,000 and asked the management company to look into the possibility of purchasing it from MI.
16. The Board heard two presentations for operating the Cafe. Both offered snack bar options for service to pool attendees. One mentioned an exclusive reservations-only events restaurant on several evenings of the week for New Tampa residents.
17. The Board approved the purchase of two more speed boards for placement in the community.
18. The Board discussed the pricing of 4 new fountains – Capri - \$12,150, Cory Lake near the Cross Creek entrance - \$12,350, second pond in Capri - \$11,850. Because of the distance for wiring and no accessibility for electricity, the one at the Cross Creek entrance road was deemed not feasible.
19. The replacement plantings requested by LAF have been purchased and will be installed within a few days of the Board meeting.
20. The landscape repair on the Cory Lake Drive island is to be done soon.
21. The two cedar trees at the Cory Lake sign on Cross Creek were deemed not to be an obstruction and are not being moved.
22. The Board took no action on getting a judgment as to whether the roads are private or public.
23. An estimate of upwards of \$50,000 was given for cleaning the sidewalks and gutters, but no action was taken as the monies were not within the current budget, and the Board is waiting to see what definitively is happening with the cleaning of the oily bricks in the roadways.
24. The chairs at the pool will be cleaned by pool staff.
25. The timers on the pool slide have been adjusted so that they coincide with the closing of the pool.

Fifth Order of Business: Adjournment

12:08 a.m.

ACCEPTED BY THE BOARD OF SUPERVISORS AT THEIR MEETING HELD ON 21 DAY OF April, 2016.



Dr. Cyril Spiro, Chairman
Cory Lakes Community Development District

ATTEST:



Chuck Adams, Secretary

Landscape/Aquascape/Facilities Committee (LAF)
CDD Board Recommendations
From LAF meeting on 4/1/2016

Recommend to the CDD Board to have the weeds and trash cleaned up along the lake edge by the playground/pool area.

The new playground landscape looks great, but the edge of the lake looks dirty in comparison with the leaves, weeds and other debris on the sand near the lake edge.

Recommend to the Board to have the grasses maintained by LMP treated with weed killer in order to allow the Bahia grass to fill in and grow and be free of weeds.

The grass maintained by LMP is disappearing while in its place weeds are growing. In particular the area between the lake edge and the sidewalk along the rose bed on Cory Lake Drive and the area around the pocket park with the swings are both replete with weeds. In both of these grassy areas, weeds are more prevalent than the grass itself.

Recommend to the Board the hiring of Valerie Romas for the holiday decoration of the community with the below detailed decorations being created and installed and uninstalled for storage.

Romas Design Proposal and List of Preparation, Installation and Break-down of holiday trim

The team will consist of 6 people: Valerie, with Anthony to assist and 4 helpers. The quote is based on an approximate 10 hour work day.

Preparation days: 11/28 – 12/1

- Unpacking boxes and assembling trees
- Fluffing trees, wreaths, garlands, etc.
- Adding bows and ornaments to all holiday trim

Installation days: 12/3 – 12/5

Beach Club:

2 sections netted lights on schefflera flanking palm trees in front of Beach Club

1 – 8' tree at entrance of Beach Club Building (flat tree base)

2 – 4' wreaths (either side of entrance) on windows of Beach Club

Garlands – 165' total for curved and straight sections of railing on the dock area

Morris Bridge Entrance:

Security Building:

1 – 12' tree for the back of the Security Building

1 – 10' tree, 1 – 8' tree, 1 – 6' tree as part of a 3 tree cluster at front of Security Building

15 – teardrops on sconces by Security Building

14 – 9' garlands for gates

- 4 – 7' garlands for gates
- 5 – 2' garlands for gates (smaller extra pieces)
- 1 – 15' garland for light pole behind Security

Morris Bridge entrance:

- 2 – teardrops for sconces

Morris Bridge cross street (into community):

- 4 Palm trees lit with white lights
- 1 – 15' garland for light pole (across on island)

Cross Creek Entrance:

Security Building:

- 1 – 3' wreath for back of Security Building
- 1 – 4' wreath for front of Security Building
- 8 – teardrops for sconces
- 2 – 9' garlands for gates
- 3 – 15' garlands for gates
- 5 – 2' garlands (for extra small areas)
- 4 – 10' garlands for gates
- 1 – 11' garland for small fence by water fountain

Cross Creek Entrance:

- 1 – 10' tree at base of Bell Tower (flat bottom stand)
- 4 – teardrops hanging from window sills at top of Bell Tower
- 4 – teardrops on sconces at entrance
- Lights in skinny Cypress trees flanking CLI sign (10 ft. trees)
- Lights in Schefflera on either side of entrance
- 17 – 15' garlands from CC Entrance (down the street) on light poles to Security Building

Cross Creek cross street into community:

- 1 -10' tree on island
 - 2 – 15' garlands for light poles on island
 - 4 Palm Trees wrapped in lights (across from island)
- We will also need numerous outside extension cords and units that can accommodate multiple plugs.

Proposed dates for takedown and storage:

Saturday, 1/7

Sunday, 1/8

The total for the prep, installation and takedown (labor): \$12,760

Valerie Romas

Romas Design

The first year cost will be more expensive because once all the individual decorations, lighting, extension cords and connectors have been purchased, there will be hours of labor putting the decorations together by the team of 6 workers.

After the first year, with the decorations created, they can be carefully uninstalled and stored for future use. The first year prep, installation and takedown labor is quoted at \$12,760.

The quote for the purchase of all decorations and materials is \$15,000, and with the community owning the decorations, we will have them for use in the future.